

## CAA Stationary Source Expedited Settlement Agreement Instructions

To resolve the alleged violations using this Expedited Settlement Agreement (“Agreement”), you must sign and return this Agreement, as presented, within 30 calendar days of receipt of the Agreement.

If you do not sign and return this Agreement, as presented, within 30 calendar days of the date of its receipt, the Agreement is withdrawn without prejudice to EPA’s ability to file an enforcement action for the violations identified in the Form.

If you decide not to sign and return the Agreement, EPA may pursue an enforcement action to correct the violations and seek penalties of up to \$109,024 per day for each violation of the CAA.

Failure to return the Agreement within the approved time does not relieve you of the responsibility to comply fully with the regulations, including correction of the violations that have been identified in the Form.

If you choose to sign and return the Agreement, EPA will submit the Agreement for approval and ratification by the designated EPA officials. Upon ratification of the Agreement, EPA will send you a copy of the ratified Agreement and Final Order. **Within 30 calendar days of your receipt of the copy of the ratified Agreement and Final Order, you must pay the penalty using one of four methods described below:**

1. **Payment online using Pay.gov:** Pay online through the Department of the Treasury using credit or debit card (Visa, MasterCard, American Express, & Discover), or checking account information. Navigate to [www.pay.gov](http://www.pay.gov), enter **SFO 1.1** in the form search box on the top left side of the screen, complete SFO Form Number 1.1, and select payment type from the drop-down menu. Enter the docket number.
2. **Payment by Electronic Funds Wire Transfer:**

Federal Reserve Bank of New York  
ABA 021030004  
Account No. 68010727  
SWIFT address FRNYUS33  
33 Liberty Street  
New York, NY 10045  
Beneficiary: US Environmental Protection Agency

**3. Payment by Automated Clearinghouse (ACH) using Vendor Express:**

U.S. Treasury REX/Cashlink ACH Receiver  
ABA: 051036706  
Account Number: 310006, Environmental Protection Agency  
CTX Format Transaction Code 22- Checking

Physical Location of the U.S. Treasury Facility:  
5700 Rivertech Court  
Riverdale, MD 20737

**4. Payment by mail:**

Address for Signed Receipt Confirmation (FedEx, DHL, UPS, USPS certified, etc.):

U.S. Environmental Protection Agency  
Government Lockbox 979077  
1005 Convention Plaza  
SL-MO-C2-GL  
St. Louis, MO 63101

Contact: Craig Steffen, (513) 487-2091

Regardless of payment method, be sure to reference the **docket number** of your Agreement and Final Order. Additional information for the payment options above is available at <https://www.epa.gov/financial/additional-instructions-making-payments-epa#Pay.gov>.

**Within 24 hours of payment, you must provide proof of payment by email or regular mail to:**

Tom McCusker  
Environmental Engineer, Air Compliance Section  
Enforcement & Compliance Assurance Division  
U.S. EPA, Region 1  
5 Post Office Square, Suite 100  
Mail Code: 04-2  
Boston, MA 02109-3912  
[mccusker.tom@epa.gov](mailto:mccusker.tom@epa.gov)

and to

Wanda I. Santiago  
Regional Hearing Clerk  
U.S. EPA, Region 1  
5 Post Office Square, Suite 100  
Mail Code: 04-6  
Boston, MA 02109-3912  
[santiago.wanda@epa.gov](mailto:santiago.wanda@epa.gov)

“Proof of payment” means, as applicable, a copy of the check, confirmation of credit card or debit card payment, confirmation of wire or automated clearinghouse transfer, and any other information required to demonstrate that payment has been made, being sure to include the docket number with your proof of payment.

If you have any questions or would like to request an extension, please contact Christine Foot, EPA’s enforcement counsel for this matter, at (617) 918-1333 or [foot.christine@epa.gov](mailto:foot.christine@epa.gov) as soon as possible after receipt of the Agreement. EPA will consider whether to grant an extension on a case-by-case basis. EPA will not accept or approve any Agreement returned more than 30 calendar days after the date of your receipt of the Agreement unless an extension in writing has been granted by EPA.